

**EXETER-WEST GREENWICH REGIONAL HIGH SCHOOL
ORLANDO
APRIL 13 - 17, 2017
FIVE DAYS/FOUR NIGHTS**

Travel Protection Waiver:

At Suburban Tours, it is our responsibility to make you aware of Travel Protection that is available to US citizens. Unexpected emergencies and unforeseen events can occur that could affect your trip. Travel Protection should be purchased in order to make certain that assistance is available in the event an emergency arises. Please see Cancellation Policies and Terms below.

As provided by Travel Insured International, the Student Comprehensive Plan includes the following coverages:

<input type="checkbox"/> Trip Cancellation	Trip Cost
<input type="checkbox"/> Trip Interruption	150% of Trip Cost
<input type="checkbox"/> Trip Delay (6 hours)	\$750.00 (\$150.00/day)
<input type="checkbox"/> Missed Connection	\$500.00 (three or more hours)
<input type="checkbox"/> Baggage & Personal Effects	\$1500.00 (\$250 per article)
<input type="checkbox"/> Baggage Delay	\$300.00
<input type="checkbox"/> Emergency Accident & Sickness Medical Expense	\$25,000.00
<input type="checkbox"/> Emergency Evacuation/repatriation	\$100,000.00
<input type="checkbox"/> Worldwide Emergency Assistance Services	Included

***** Optional Cancel For Any Reason**

75% of Non-Refundable Trip Cost; cancellation must be 48 or more hours prior to scheduled departure.

For additional details, including insurable conditions, please refer to the Description of Coverage, enclosed.

Note: Coverage can be selected for individual participant or entire group.

Please be aware that documentation of individual payments will be required in the event a claim is submitted; we advise issuing dated receipts for all payments made to the group by cash, bank check or money order. Travel Protection covers only the specified components of your trip proposal as arranged by Suburban Tours. Should you decide to independently add features to the program, such additions may not be covered by the plan, depending on the level of coverage purchased. In the event Suburban Tours extends funds on behalf of individual group members during the course of the trip, participants may be required to submit a claim on behalf of Suburban Tours for reimbursement.

I understand that adding Travel Protection Insurance to my trip package is an optional expense and wish to add it to my package as follows:

Cancel for Any Reason: \$61.50 pp quad/triple	_____
\$81.00 pp double/single	_____
Student Deluxe: \$41.00 pp quad/triple	_____
\$54.00 pp double/single	_____
Declining coverage:	_____

This form must be received with your first deposit. Thank you.

Signature: _____ Date: _____

CANCELLATION POLICY

Group cancellations made more than 90 days prior to departure will be charged any non-refundable supplier charges and other contracted obligations such as airline tickets, festival application fees, theater tickets, hotel deposits or other prepaid non-refundable charges

Group cancellations between 60 and 90 days prior to date of departure will incur a penalty of \$75.00 per person plus non-refundable payments forwarded on behalf of the group and other contracted obligations. Group cancellations between 30 and 60 days prior to date of departure will incur a penalty of \$100.00 per person plus non-refundable payments forwarded on behalf of the group and other contracted obligations. Group cancellations within 30 days of departure owe 100% of their invoiced balance; if no room list has been received, group will owe 100% of the cost of their originally confirmed, projected count based on the quad occupancy rate.

Individual cancellations will result in revising the invoice based on the resulting room list as though the canceling party was not part of the group to begin with. In addition, those participants canceling 15 – 45 days prior to departure will be assessed a \$100.00 cancellation service charge in addition to any non-refundable payments forwarded on their behalf. Participants canceling 14 days or less prior to departure will receive no refund. Cancellations must be made in writing via fax or e-mail to insure application of refund.

Additionally, please note that individual cancellations may have the effect of increasing transportation surcharges assessed to the group. Such cancellations will also affect the rate of other occupants of the assigned room, and will decrease the complimentary chaperone credit.

Note: Without exception, we strongly encourage all participants to purchase travel protection. Please be aware that documentation of individual payments will be required in the event a claim is submitted; we advise issuing dated receipts for all payments made to the group by cash, bank check or money order.

Note: Travel Protection helps cover only the specified components of your trip proposal as arranged by Suburban Tours. Should you decide to independently add features to the program, such additions may not be covered by the plan. Group participants should be so advised.

Note: Although adjustments in room occupancy rates will be covered by the insurance protection, transportation surcharges applying to the group as the result of individual cancellations are not covered.